

**HEART OF GEORGIA COMMUNITY ACTION COUNCIL, INC.**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**May 23, 2017**

The Heart of Georgia Community Action Council, Inc. Board of Directors met at 312 Main Street, Eastman, GA on Tuesday, May 23, 2017, at 6:00 p.m.

Mr. Bobby Cox, Sr., Chairman, called the meeting to order. Mr. Harvey Batten offered the invocation.

On motion by Mr. Butch Hall, second by Mr. Kris Coody, the minutes of the January 24, 2017 meeting were approved as submitted.

There was no report from the Personnel or Planning Committee.

Mr. Roy Selph, Finance Committee Chairman, asked Finance Director Larry Southerland to review the financial narrative, the income statement and balance sheet for the period ending April 30, 2017 which are made a part of these minutes. Program budget expense reports were also provided for review.

Mr. Southerland requested that the board approve the transfer of a balance of \$42.40 from the ARRA-GEFA bank account to regular operating as well as the closure of the ARRA-GEFA bank account.

On motion by Mr. Charles Manning, second by Mr. Rhett Walker, and carried, the transfer of funds and closure of the ARRA-GEFA account be approved.

Executive Director Robin Sergent presented information to the board regarding program activities and statistics. Ms. Sergent provided information on CSBG and EAP contracts.

**OLD BUSINESS:** Committee assignments were presented at the January 2017 meeting and were tabled for further revision. Ms. Sergent provided the board with a newly revised committee listing.

On motion by Mr. Kris Coody, second by Mrs. Faye Watson and carried, the 2017-2018 committee assignments were approved as presented.

**NEW BUSINESS:** A budget amendment to the FY2017 CSBG contract in the amount of \$97,482.07 was presented for consideration.

On motion by Mr. Charles Manning, second by Mr. Roy Selph and carried, the budget amendment was approved.

On motion by Mr. Kris Coody, second by Mr. Butch Hall and carried, the current slate of officers will be retained for the next year. For the record, the officers are Chairman, Bobby Cox, Vice-Chairman, Roscoe Brower, Secretary/Treasurer, Roy Selph.

The corporate by-laws were presented for review. The following revisions (**in bold**) in *Article VI Meetings of the Board* were recommended. Regular meetings shall be held **quarterly** on the fourth Tuesday of the month at **6:00 p.m.** unless otherwise changed by the chairman.

On motion by Mr. Charles Manning, second by Mr. Rhett Walker and carried the proposed revisions to the corporate by-laws were approved.

The Heart of Georgia CAC Board Policies was presented for review. On motion by Mrs. Faye Watson, second by Mr. Roy Selph and carried, the board policies were accepted as presented.

**COMMENTS:** Ms. Sergent also provided the board with a copy of the CSBG IS Survey for their information.

On motion by Mr. Charles Manning, second by Mrs. Faye Watson, there being no further business, the meeting was adjourned at 6:30 p.m.

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Bobby Cox, Sr.  
Committee Chairman

Members Present:

Kris Coody	Bobby Cox	Butch Hall	Charles Manning
Roy Selph	Faye Watson	Samuel Crumpton	Valencia Williams
Rhett Walker	Harvey Batten		

Staff Present:

Robin Sergent	Larry Southerland	Tammy Sosebee
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